# HireVue System Emails

Recipients & Triggers

Updated February 2017

# Email Recipient & Trigger Guide

| Email | Recipient | Trigger |
|---|---|---|
| Evaluation Complete | Inviting User | Evaluator finishes evaluating the candidate |
| Evaluator invite | Evaluator | User assigns the Evaluator on the Position |
| Evaluation thanks | Evaluator | Evaluator finishes evaluating the candidate |
| Interview complete | Inviting User | Candidate completes interview, and post-processing is finished |
| Candidate thanks | Candidate | Candidate completes interview, and post-processing is finished |
| Candidate reminder | Candidate | Manually triggered by User, or scheduled on the Position |
| Live interview invite | Candidate | Live Video interview is scheduled by User |
| Live interview summary | Inviting User | Live Video interview is scheduled by User |
| Live participant invite | Participant | Live Video interview is scheduled by User |
| On-site interview invite | Candidate | Onsite interview is scheduled by User |
| On-site interview summary | Inviting User | Onsite interview is scheduled by User |
| On-site participant invite | Participant | Onsite interview is scheduled by User |
| Live self-schedule invitation | Candidate | Candidate is added to a Live/Onsite position with self-scheduling active |
| Live interview cancellation (participant) | Participant | Live/Onsite interview is cancelled by User |
| Live interview cancellation (candidate) | Candidate | Live/Onsite interview is cancelled by User |
| On Demand interview invite | Candidate | Candidate is added to an On Demand interview |
| OpenVue Live Registration Confirmation | Candidate | Candidate self-registers through an OpenVue page for a Live/Onsite interview |
| OpenVue Live Registration Confirmation (Self-schedule) | Candidate | Candidate self-registers through an OpenVue page for a Live/Onsite interview with self-scheduling active |
| OpenVue On Demand Registration Confirmation | Candidate | Candidate self-registers through an OpenVue page for an On Demand interview |
| Participant removed | Participant | User removes a Participant from a Live/Onsite interview |
| Team user added | User/Evaluator | A new User or Evaluator is added to the system. |